

## Appendix B – Consent Form

This study (application number 2010s0095) is being done under the auspices of Simon Fraser University. In order to comply with Simon Fraser University requirements for research involving human subjects, we require free and informed consent for all survey participants. Please review the consent form below.

----- CONSENT-----

Consent Form for Online Survey: National Survey on support for open access journals at Canadian universities and Canadian university presses.

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**Purpose:** The purpose of this study is to explore the extent to which universities and university presses are supporting Open Access journals through online journal hosting services and changes in library collections policies. It is hoped that survey results will identify mechanisms of support for Open Access publishing in Canada.

We are therefore conducting an online survey of librarians at university libraries that are members of the Canadian Research Knowledge Network (CRKN), administrators of university presses, and administrators of scholarly presses located at Canadian universities, in order to gather information on Canadian university libraries' and Canadian scholarly presses' level of involvement in hosting online journals and to gather information on their attitudes about future directions in support for open access journals.

**Confidentiality:** The survey software being used anonymizes all responses and does not allow surveys to be identified with the respondent. Survey responses will be kept confidential with respect to the law, and only selected quotations from the survey responses will be published. No

quotations or responses will be attributed to named individuals. Quotations will only be attributed by type of respondent and institution: e.g., university press administrator or librarian, large or small university, etc.

Access to survey results stored on computer will be restricted through the use of electronic passwords. Only Donald Taylor, Kumiko Vezina, and the study co-investigators will have access to the data.

As part of the open data initiative, the survey data, in completely anonymized format, will be made openly accessible.

**Privacy:** This online survey was built with the Simon Fraser University survey software tool, and is hosted by Simon Fraser University on servers located in a secure server environment in Burnaby, BC, in compliance with section 30.1 of the BC Freedom of Information and Protection of Privacy Act (FIPPA). All data will be destroyed by the investigators three years after completion of the data analysis. This data will be stored on CD and will be kept in a locked drawer in a secure environment.

**Remuneration/Compensation:** There are no direct benefits to you as a participant of this study. However, your participation will provide valuable information on institutional strategies to support open access, which may prove useful to university libraries and presses across the country.

**Further Follow-up or Contact:** Upon completion of the survey, there will be no further follow-up or contact made with survey participants regarding the survey.

**Conflicts of Interest:** There are no known conflicts of interest.

**Contact for Information About the Study and to Obtain Research Results:** If you have any questions or desire further information with respect to this study, you may contact Donald Taylor by telephone 778-782-5596 or email [dstaylor@sfu.ca](mailto:dstaylor@sfu.ca).

**Complaints:**

Complaints to be directed to

Hal Weinberg, Director

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Simon Fraser University

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778 782 6593

Application number. e.g., [2010s0095]

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\* Consent:

Your participation in this study is entirely voluntary and you may refuse to participate or withdraw from the study at any time without jeopardy to your employment or relationship with us.

By selecting “I have read the consent form and AGREE to participate in this survey,” you imply that you have fully read and understood this consent form, that you consent to voluntarily participate in this study, and that you give permission to be surveyed. Completion of the survey constitutes consent to participate in the study and you imply that you understand how the information will be used, as per the terms above.

Please choose \*only one\* of the following:

I DO NOT agree to participate in this survey

I have read the consent form and AGREE to participate in this survey